West Bengal Pharmaceutical & Phytochemical Development Corporation Ltd.
1, Biplobi Trailokya Maharaj Sarani (Brabourne Road),
Ilaco House, 2nd floor, Kolkata – 700 001
e-mail to wbppdcl@gmail.com

E-TENDER NOTICE

No. WBPPDCL/Tender/OS/23/25-26 **Dated: 23.09.2025.**

West Bengal Pharmaceutical & Phytochemical Development Corporation Limited, a Government of West Bengal Undertaking, invites e- Quotation(s) from the Supplier for the following items:

Procurement of Finished products.

Sl. No.	Products	Quantity	Pack size	EMD
Item 1	**Phytonol-G**	50000 Kgs.	5 Kg Bag	**Rs 10000/- For One or More Item.** Security Deposit is applicable for L1 Bidder as per decision of management
Item 2	**Micromix-2 (As per FCO(Part-A) 1985 as Amended upto 2012)**	50000 Kgs	1 Kg Bag	
Item 3	**Micromix-5 (As per FCO(Part-A) 1985 as Amended upto 2012)**	50000Kgs	1 Kg Bag	
Item 4	**Neem E.C(Azadirachtin10000 ppm content)**	5000 Ltrs.	1Ltr. Pack	
Item 5	**Neem E.C(Azadirachtin 1500 ppm content)**	15000 Ltrs	1Ltr. Pack	
Item 6	**NEEM OIL CAKE/ Khol**	50000 Kgs	50 Kg Bag	
Item 7	**Vermicompost (As per FCO (PART-A)1985 as Amended up to 2012)**	50000 Kgs.	50 Kg Bag	

1. **Sample of the all items with Test Report from reputed State or NABL laboratory is required to submit within 7 days after technical bid opening against each quoted item. Without sample & test report, bidder's Participation will be disqualified. Regarding NABL Lab test report, Manufacturer/Suppliers should be mention Manufacturing date, Batch No. Expiry date etc.**
2. **GST as per present applicable.**
3. **Transportation charges will be considered from Kolkata to destination.**

1. General Instructions:

In the event of e-filing, intending bidder may download the tender documents free of cost from the website https://wbtender.gov.in directly with the help of Digital Signature Certificate & Earnest Money Deposit (EMD) of above-mentioned amount to be deposited ONLINE

2. Submission of bids:

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed in the website https://wbtender.gov.in within the scheduled date/time mentioned below. All papers must be submitted in English language.

3. Date and Time Schedule:

Sl. No.	Particular	Date & Time (IST)
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	25.09.2025 at 11 am.
2	Documents download/sell start (Online)	Free download after upload
3	Documents download/sell end date	Till online bid submission closing date & time.
4	Bid submission start Date (On line)	From Publication Date
5	Bid submission closing Date/Time (On line)	13.10.2025 at 5 pm.
6	Bid opening date for Technical Proposals (Online)	15.10.2025 at 2 pm.

4. Eligibility for Quoting/bidding:

Suppliers are eligible for quoting. The price is to be quoted in Indian Rupees (INR) including cost of insurance, packing, forwarding, labelling, GST etc. excluding freight charges.

5. Submission of Tenders:

The tender is to be submitted in a two Bid System (check list given at the bottom): [A] Technical Bid:
(a). Statutory Cover Containing the following documents:

1. <u>COVER"A":</u>

<u>"BID A":</u> PART I

SSI units should upload certificate of registration for claiming EMD exemption (**SINGLE FILE MULTIPLE PAGE SCANNED).**
"Essential Requirements of the Tendering Firm for participation" shall contain all papers related to the essential requirements of the Tenderer for participation in the tender viz.

<u>"BID A"</u>: PART II

NON-STATUTORY cover will include the following documents:

Sl. No.	Category	Sub-Categor	Sub Category Description (copy)
A	CERTIFICATES	A1. Certificates	PAN Card of the authorized signatory
			Professional Tax Registration certificate
			GST/Registration certificate, Organizations/Manufacturers
			Copy of NIT signed by the tenderer.
B.	COMPANY DETAILS		Trade Licence.Office Address, Godown Address, Telephone No. Bank Account details etc. Manufacturing Licence.
C	FINANCIAL INFO		GST Returns (of the last quarter) for the current year

2. COVER "B":

[B] FINANCIAL BID "B":

(i) BOQ in INR (in excel sheet)

The folder as "Financial Bid" shall contain base price in Indian Rupee including cost of insurance, packing, forwarding, labelling,and GST as per BOQ. excluding freight charges.

Submission/sharing of hard copy and/or soft copy of "Bid B" by email to any email id of WBPPDCL or anybody related to it or its officials is totally prohibited and "Bid B" should only be submitted on line through NIC portal https://wbtender.gov.in.

6. Evaluation of the tenders

During the tender evaluation process, the "Bid A" will be opened first. Those Tenderer who have qualified the essential & other requirements will be identified and only their "Bid B" i.e. Financial bid will be opened. The "Bid B" of those Tenderer failing to meet the technical & other requirements of participating in the tender will not be opened and be rejected. The Tenderer offering the item found suitable and as being as per the tender specifications will only be selected. The Tenderer who have been so identified to have been technically suitable in the context of above will be deemed to have passed the test of essential and other requirement of the quoted item or items. However, inspection of production facility may be undertaken at a later stage after opening of financial bid.

The "Bid B" (Financial Bids) of only these tenderers passing the essential and other requirement test will be opened then subject to verification of hard copies.

If found s u i t a b l e in the context of above prequalification etc., the Tenderer quoting the lowest rate will generally be considered as successful. Price comparison will be made on the basis of "Total value with taxes and other charges" payable at destination.

Authority will also reserve the right of selecting more than one supplier at the approved rate if so decided for ease of business.

However, the authority will reserve the right to reject any tender without assigning any reason and will also reserve the right to select any bid other that the lowest bid.

Minimum three quoted rates are required for accepting of each item for Cartoon Box, Sticker Level, Pet Bottle and material

7. Earnest Money Deposit (EMD):

Each tenderer has to submit, unless exempted under the existing orders of the West Bengal Govt., The earnest money is to be deposited in online mode within the time schedule mentioned in this NIT. The onus of proving that a Tenderer is exempted from Earnest Money Deposit will lie on the Tenderer and it must be proved by submission of valid documents.

The earnest money of the Tenderer will be liable to be forfeited if the Tenderer withdraws from the tender process as a whole or for any particular item or items at any stage after the opening of the tender, or fails / refuses to enter into written agreement or refuses to comply tender terms for any or all of the items accepted within the time specified when requested to do so or fails to do within the stipulated time.

The Earnest Money of the unsuccessful tenderers will be refunded after finalization of the tender or within 3 (three) months from the date of opening of tender whichever is later against the specific prayer of Tenderer. For the successful tenderers, the EMD will be refunded after compliance of the first supply order.

Each tenderer has to submit, unless exempted under the existing orders of the West Bengal Govt., **Earnest Money**. The details are noted below.

Name Of The Bank	Branch	A/C No.	IFSC
State Bank of India	**Brabourne Road**	**11000009422**	**SBIN0030146**

8. RATE:

The price is to be quoted in Indian Rupees (INR) including cost of insurance, Raw & packing, forwarding, labelling, GST, etc. which shall be quoted separately in the template for Bill of Quantities (BOQ). Percentage of GST to be mentioned in the appropriate Column of the template for Bill of Quantities. **Rates are to be quoted as per uploaded BOQ format only.**

Freight charges will be paid extra as per actual market rate basis depending upon Manufacturing Point to Delivery Point. (1 st. 50 Km. free delivery, 51 to onwards Freight charge applicable with transport Bill.

Price comparison will be made on the basis of "Total value with taxes and other charges" payable on particular item basis.

9. ORDER & SUPPLY:

Orders for the supply of the approved items will be placed with the successful tenderers after the completion of tender procedure, and such supply shall have to be made in such installments as may be fixed or spread over the period to be specified in the supply orders to be made in pursuance of the agreements. The successful tenderer will have to supply as per the actual quantity required within the specified time schedule that had been assured at the time of selection as supplier. The tendering authority deserves the full right for placing the order as per actual requirements time to time.

An agreement, with the supplier, will be done with Terms & Conditions at the instance of WBPPDCL regarding quality, Brand name and Terms & Conditions for third party sale or other purposes and merely being successful in the tender process will not create any right until unless such agreement is made with the successful tenderer.

Incase of contradiction appears between E-Tender notice and subsequent agreement, terms & conditions of the agreement will prevail.

In case any dispute arises between the parties will be settled by Arbitrator, under Arbitration and Conciliation Act, 1996 as amended in 2015.

Any litigation, if, arises will be under the jurisdiction of Calcutta High Court.

10. Withdrawal /Cancellation & Purchase Policy of Tendering Authority*:*

The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any Tenderer, shall be treated as cancelled.

The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of tender or any revision after submission of tender by the Tenderer will not be allowed.

The tendering authority reserves the right to accept or reject any tender, in part or in full, without assigning any reason and every right to tendering authority for Black Listed.

Purchase will, however be made following the existing purchase policy of the WBPPDCL as amended.

11. Important Instruction with regard to submission of tender.

The rate should be quoted in Indian Rupees (both in figure and words) for a particular item of the offered item only as mentioned in the appropriate column of the BOQ (Alternative offer will not be accepted).

12. Inspection:

The authority may inspect at production site or take other necessary step if required at any stage of the tender/purchase process and reserve the right to decide accordingly.

13. The authority WILL NOT compromise with the quality of materials. Manufacturer making Product with WBPPDCL composition or Formula (including Packing).

14. PAYMENT TERMS:

Payment terms (60 days credit basis of order compliance) subject to supply of the materials as per specification as provided in the tender documents and the catalogue and finalised and quality confirmation. Due to supply any inferior quality by Manufacturer, then entire supply quentity return to Manufacturer. Manufacturer lifting from supply point own cost.

Materials are to be supplied duly packed and within period as specified in the supply orders.

15. Validity Period of Agreement.

Rates will remain valid for **Fifteen Months** from the date of issuing of **WORK ORDER.** Any litigation , if arises, will be under KOLKATA JURSDICTION.

16. Any modification/amendment/extension of date/change of schedule/other clauses/details of the tender will be published in the Government of West Bengal tender portal https://wbtender.gov.in with supporting advertisement in the website of the authority http://www.wbppdcl.com/tender.html and office notice board but *WITHOUT ANY advertisement in newspaper or other media.*

17. INQUIRY:

For any inquiry the interested quotationers may send e-mail to wbppdcl@gmail.com or visit our website: http://www.wbppdcl.com or ring to 033-40051863, 09830805314, 07980165380, 09883413250,
08902555822, 09437758671 well ahead of closing hours mentioned above.

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PROCUREMENT
DEPARTMENT WBPPDCL

Additional Terms and conditions.

1. WBPPDCL will provide you the specimen level of product which must be pasted on the specific container. The design, logo, colour of level, specifications, composition etc can not be edited, modified, changed without any prior approval of WBPPDCL authority. Simmarly, WBOODCL will also supply sample of container, size wise packing materials etc. which are also exclusive choice of WBPPDCL and it should be followed strickly by the manufacturer/ supplier.

2. The manufacturer/ supplier will arrange to print and paste level on the pack/ container mentioning Date of manufacture, Date of Expiry, Batch Number, Exact M.R.P as per specifications given by WBPPDCL authority before ready to supply to the delivery point.

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3. Supply Challan/Invoice/Bill will be prepared and issued by WBPPDCL authority which is to be delivered to the manufacture and after receiving of the same, the manufacturer will supply the materials/ products along with Supply Challan/invoice/Bill to the delivery point. After receiving acknowledgement of challan, bill etc. (receiver's signature with stamp and date is compulsory) are to submitted immediately to WBPPDCL authority.

4. The manufacturer/supplier should submit Challen/Invoice/Bill/Voucher etc. to the Marketing Section of WBPPDCL directly.

5. Regarding Transportation Charge, which is mentioned in the Tender Notice, will be followed.

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6. Condition of packing materials bottol jar etc. should be checked well before ready to supply and quality of product should be tested ok after production by any reputed laboratory befoore supply to the customer. Standard and Quality must be mentioned strictly for public interest.

7. If any manufactured & supplied product is observed as below the standard quality level, less in quantity & count, container/pack in damaged, defective and broken condition etc. and thereby, rejected by the recipient, in that case the manufacturer/supplier should arrange to replace and supply of fresh ptoduct at his own cost & risk.

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8. After completion of manufacture as well as supply excess lavel must be handed over to WBPPDCL representative. Excess lavel should not be used by the manufacturer/supplier regarding or any body failling which penal action may be taken against the offender.

9. Bilateral Official secrecy must be maintained by the manufacturer/supplier regarding production of WBPPDCL in terms of price, lavel, composition, quality, packing materials etc. and it should not be disclosed to the third party or any body. Violation of this agreement will be treated seriously and violator may face legal action.

10. Excess product after manufacture & supply, if any, should be returned to WBPPDCL and product beyond the Date of Expiry should not be reused in any form which should be returned also to WBPPDCL.

11. This is illustrative not exhaustive, WBPPDCL authority reserves all the rights to modify, amend, cancel or reject the order/part of the order for public interest.

12. Now kindly acknowledge this Work Order and proceed for further course of action. For any queries/clarification, please feel free to contact WBPPDCL through e-mail ID wbppdcl@gmail.com and Shri Ajoy Das, Marketing Assistant, Mobile No. 8910816653/9830805314.

PROCUREMENT
DEPARTMENT WBPPDCL

CHECK LIST

Sl. No.	Items	Pl mark		Page no.
1	Application submitted in Annexure I & Copy of NIT signed by tenderer.	Yes	No	
2.	Copy of PAN Card, GST registration, Trade license,TIN, P.TAX of the Company	Yes	No	
3.	EMD ONLINE PAYMENT	Yes	No	
4.	ALL other essential documents required for lawful business.	Yes	No	
5.	Returns of GST for the latest quarter submitted	Yes	No	